Computer and Internet Usage Contract
2018-2019

Dear Parent/Guardian:

At New Century School, older children in grades 1-6 may have occasional access to the Internet. The Internet is a global information system with great educational potential. The use of the Internet is a **privilege**. Children will be taught appropriate use of the Internet. Information on the Internet changes rapidly. It is the school's responsibility to teach students the skills to be responsible users of the Internet and adopt guidelines for a child's use of the Internet. District/School officials work to control the Internet environment to provide access to the most appropriate educational sites and materials for children and staff. To protect the due process rights of children, the guidelines below define appropriate educational and ethical uses of the Internet at New Century School, identify individual child responsibilities, and outline the responsibilities of the school in carrying out these guidelines.

Child Responsibilities:
As a user of the internet and our computer network I will:
1. Respect school rules and behavior standards in the classroom and on the Internet. That means I will be polite, use appropriate language, and be respectful and honest.
2. Only use the computers or access the Internet with the permission of a teacher or supervising adult. I will always ask first.
3. Use Internet sites that are connected to what I am studying in class or that a teacher has OK'd for my use.
4. Only access appropriate material on the Internet. In the unlikely event that I accidentally access inappropriate material on the Internet, I will close the page immediately and tell my teacher what happened.
5. Respect the privacy of others. This means I will not use someone else's password or open or change another person's files.
6. Use the computer network in a manner, which does not violate any laws, regulations or copyrights.
7. Remember that a school computer use is not private. That means my teachers or other people who operate the network can look at my files or Internet use history.
8. Never give out any private information about myself in an e-mail or online, including my whole name, address or phone number.
9. Respect computer equipment and the use of the network and share computer resources and time with other children.

Staff Responsibilities:
1. Teach children the appropriate and ethical use of the Internet and email.
2. Help children understand the guidelines.
3. Help children locate appropriate sites for school use.
4. Monitor the child's use of the Internet and help them back out of inappropriate sites.
5. Get parent permission prior to posting any child's work to the Internet. If permission is granted, items will be considered fair use and available to the public.
6. Limit access to the Internet or the school Computer Network if the child does not follow these guidelines.

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We have read and understand the Computer Network and Internet Guidelines.

Child's Name: _____ Grade (SEPT. 1, 2018):_____

Parent or Guardian Signature: _____ Date: _____

Important: Children will not be able to access educational resources on the internet without this signed form on file in the office.